



དཔལ་ལྷན་འགྲུག་གཞུང་། འབས་ཏོག་ལྷན་ཁག་།

ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF WORKS & HUMAN SETTLEMENT
DIRECTORATE SERVICES
THIMPHU: BHUTAN



MoWHS/Tender-Ticketing/2018-2019/291

Date: 11/01/2019

NOTICE INVITING QUOTATION

The Procurement Section, Directorate Services, Ministry of Works & Human Settlement invites sealed bids from interested national travel/ticketing agents having valid license. The detail information regarding the terms and conditions can be downloaded at free of cost or may be collected from procurement section.

The Sealed quotation must be submitted in hard copy on or before 15/01/2019 by 11.00 AM and the same will be opened on the same day at 11.30 AM (BST) in presence of the interested bidders or their representative in the chamber of the Director, Directorate Services. The preference shall be given to the bidder offering the cheapest and the most direct route with confirmed booking on the specified date of travel.

For further information, contact procurement section at 337019.

Procurement Officer

Quotation Form

1.The quotation is hereby invited for the following route:

Date	From	To	Class	No Pax	Name of Passenger(s)	Remarks
18/01/2019	Paro	Delhi	Economy class	6	1. Mr. Sonam Cheden 2. Mr. kuenchab Dhendup 3. Mr. Karma Tenzin 4. Ms. Karma Euthra 5. Mr. Jamyang Dukjey 6. Mr. Tempa Gyeltshen	Round Trip
20/01/2019	Delhi	Vienna, Austria				
29/01/2019	Vienna, Austria	Bangkok				
31/01/2019	Bangkok	Paro				

Terms & Conditions:

1. The sealed cover quotation should reach office of the Procurement Section, Directorate Services, and Ministry of Works & Human Settlement Thimphu on or before 15th January, 2019 at 11.00AM.
2. The bidder should furnish interest free bid security of Nu.10, 000.00 (Nu. Ten Thousand) only in lump sum. Bid security of the winning bidder shall be converted as Performance Security. The bid security must be drawn favoring Chief Finance Officer, Accounts Division of the Directorate Services in the form of demand draft or cash warrant. The validity of the Bid security shall be valid for a minimum period of Six months. **However, those bidders (s) who have submitted such instrument earlier will not be required to resubmit again provided the amount required is same and the validity is not expired.**
3. The bidder (s) shall enclose copy of the valid trade license along with its bid.
4. The bidder shall submit its offer only for the full fare and not for excursion. Therefore, any bid offering excursion shall be rejected.
5. The travel/ticketing agent must ensure to submit its offer only for the **confirmed seat** and conditional offer such as wait list or offering alternative route, air fares are subject to increase or change of air line at the time of travel shall not be acceptable and rejected.
6. Payment shall be made only after availing the travel trip.
7. Travel/Ticketing agents must indicate complete details of the airline and flight number etc
8. The offer received after the deadline of submission shall be rejected as received late.
9. The travel agents (s) are required to quote only for the sectors mentioned above.
10. In case of lump sum round trip offer, the breakup of rate for each sector must be indicated.

11. The Bidders should always provide offer for the most direct and shortest route.
12. The Bids will be rejected or bidders shall be barred from participating in the subsequent bidding process if they are found to have involved in any form of corrupt practices or in collusion with.
13. The bid security of the bidder failing to provide services after the award shall be forfeited and services shall be out sourced from other travel/ticketing agent in the market.

Note: No request what so ever after the award shall be made or requested by the travel agent.

Procurement Officer