

PRE-DEPARTURE BRIEFING (PDB) POINTS FOR SHORT-TERM TRAINING

Obligations during and after Training

As an official nominee of the Royal Government of Bhutan, a candidate shall:

- i. Learn optimally to acquire knowledge and skills for the benefits of the Agency/Country/individual;
- ii. Conduct himself in a manner befitting his status and acceptable to the Institute;
- iii. Refrain from engaging in political, criminal or commercial activity;
- iv. Not change the training or the Institute specified in the Letter of Award;
- v. Complete the training within the duration prescribed in the Letter of Award;
and
- vi. Return immediately and report to the HR Division/Section of the Agency with Joining Report and certificate after completion of training

Name of the candidate:

Position Title:

E-mail:

Contact No.:

Signature and date

Briefed by Chief/Dy. Chief/Sr. HR Officer

Name:

Position Title:

Signature and date