

COURSE JOINING REPORT FORM AND BANK ACCOUNT INFORMATION

Chief HRO,
HRD Division,
Royal Civil Service Commission,
Thimphu.

Sir/Madam,

Ref: Letter of Award No:

Date:

I have joined the Institute as per details below:

- 1. Course title :
- 2. Institute & address :
- 3. Start date and duration :
- 4. Date of joining :
- 5. Source of Funding :
- 6. Mailing address :
- 7. Telephone : Fax : e-mail:

I have opened the following bank account where payments of stipend and allowance can be sent. (To be completed by candidates sponsored through Nationally Executed Projects only).

Account Name :
Name of the Bank :
Complete Address of the Bank :
Bank Account No. :
BSB No. :
Swift Code :

Name: Position Title: **Signature and date:**

Official address in Bhutan:

Place:

(COUNTERSIGNED)

Place:

Sign and Date: **(Course Supervisor/Head of Institute)**

Name :
Position Title :
Address :
Telephone : Fax: e-mail: